

## Procedure for Developers to follow when starting new developments

**1.** The developer shall first call a Cullman Electric Cooperative Member Service Representative and make a General Engineering Request along with contact information.

2. Once the request is received, a Cullman Electric Cooperative Staking Technician will contact you.

**3.** Prior to designing the electrical facilities, Cullman Electric Cooperative will need a subdivision plat with our easement statement written on it and signed by a manager from Cullman Electric Cooperative.

Grant Cullman Electric Cooperative a 15-foot wide utility easement along all lot lines and Streets/County Roads. Also, the Cooperative may exceed these limits as necessary within the subdivision for the installation of guy wires and anchors. Cullman Electric Cooperative may sublease this pole line for aerial cable to other utilities, which serve the public.

4. Cullman Electric Cooperative will require that all property corners be clearly marked.

**5.** Cullman Electric Cooperative will require all easements not included in the plat be obtained, signed and turned over to the Staking Technician.

**6.** The utility easement shall be cleared of all obstacles and vegetation (including overhang) by the developer prior to construction of the electrical facilities.

**7.** The developer must sign the Developer Requirements/Responsibilities for Underground Subdivisions/Commercial Developments form.

**8.** Responsible party with developer will agree to all pole/underground cabinet locations prior to construction and sign off on design.

**9.** All Aid to Construction will need to be paid before Cullman Electric Cooperative crews/contractors begin construction.

**10.** Cullman Electric Cooperative will contact the developer once a construction schedule has been determined.

**11.** If the developer should request a change in design after design completion and collection of Aid-to-Construction, the developer will be required to pay all associated cost.

12. The developer will furnish stone backfill for all road crossings if required.

13. All service and primary lines will be installed in schedule 40 electrical conduit.

**14.** When rock is encountered and cannot be removed with reasonable effort, the developer will be asked to excavate the portion of ditch in question.